

Burglary Prevention Checklist

- The correct locks are installed on all doors and windows.
- All locks are in working order.
- Employees are required to return keys upon dismissal.
- Regular maintenance is conducted on the security system.
- The security system is monitored.
- Tapes in security cameras are changed on a regular basis.
- The exterior and interior lighting is sufficient during and after business hours.
- Employees conduct regular checks of the business.
- The register is left empty and open after closing.
- The view of Officers conducting security checks is not obstructed by signs or displays in front of windows.
- Fences surrounding the business allow Officers to see your property and check for trespassers after the business has closed.
- Employees are instructed to call 911 if they notice suspicious cars or people in the area.



What Can I Do?

The Fayetteville Police Department offers many services to help deter burglaries and robberies at your business.

Business Security Survey

The Fayetteville Police Department offers free business security surveys to businesses in Fayetteville. A Crime Prevention Specialist will offer crime prevention advice on locks, lighting, landscaping, etc., to make your business less attractive to criminals.

Business Watch

This program unites businesses within close proximity so they may alert each other of suspicious activities, persons, or crime trends in the area. Business Watch has had great success in combating crime through communication between local business owners.

Burglary and Robbery Prevention Presentation

A Crime Prevention Specialist is available to speak with your employees about burglary and robbery prevention and personal safety. These presentations will educate your employees on how to avoid becoming a victim .

For more information or to schedule a survey or presentation, contact the Crime Prevention Unit at 433-1033.

Fayetteville Police Department Crime Prevention Unit

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BURGLARY PREVENTION TIPS

FOR YOUR BUSINESS



City of
Fayetteville
North Carolina
POLICE

Crime Prevention Unit
(910) 433-1033

What Every Business Should Know

The following tips are designed to help deter burglaries in your business.

Prevention Make your Business Uninviting to Burglars

1. Lighting is a very good deterrent. Make sure all exterior lights are in working order and leave them on after the business has closed.
2. Leave some interior lighting on to make it easier for officers to scan the interior of the building.
3. Keep valuable merchandise out of display windows after closing.
4. Arrange stock so that a thief working in any portion of your sales floor can be seen.
5. Record the serial numbers of all valuable equipment in your business and keep the list in a separate location.
6. Make it known that cash is not kept on the premises.
7. Leave the cash register till open and empty after closing.
8. Never count money in the front of the business. Take it to the rear if there are individuals available to watch the sales floor or wait until closing.



Don't Make it Easy for Thieves to Enter Your Business

1. Use your alarm and have it monitored by the alarm company. Use decals to advertise that your business is armed.
2. Make sure you have the appropriate locks for the type of entries in your business and that they work properly. Factory locks are usually not enough.
3. Use break resistant glass, bars, locks, and or glass break sensors on windows.
4. It is just as important to remember other entrances such as vents, skylights, and loading docks.
5. Practice good key control with employees.
6. Make sure employees do a walkthrough of the business before closing to make sure no one is hiding in the rest rooms or other secluded areas of the business.

Help the Thieves Get Caught

1. Use your security system and have it monitored.
2. Have cameras installed recording your business 24 hours a day. The footage should be recorded on a regular basis.
3. Hire additional security at night and during holidays.
4. Record serial numbers of all equipment, including tools, and computers.
5. Instruct employees to call 911 if they notice suspicious people or vehicles around the business.

After a Burglary

1. Do not enter your business if you believe it has been burglarized. If you believe it was burglarized after entering, leave immediately and call Police from a neighboring business.
2. Do not allow anyone to enter the business until the Police arrive. They will allow you to enter and identify missing items.
3. Allow the officers to process the scene. This can be a lengthy process but be patient and answer all questions to the best of your ability.
4. If you notice anything after the police have left or recall additional information, call immediately.

Be Prepared

All employees should receive robbery and B&E prevention training. This includes all businesses, not just those handling large amounts of cash or expensive merchandise. Knowing what to look for and how to prevent criminal activity is the responsibility of all employees.

The Fayetteville Police Department is available to speak with your employees on these topics.

